

AFTER ACTION REVIEW QUESTIONNAIRE

Agency/Commission: WV ETHICS COMMISSION

Project/Event: Emergency response to storm-related state of emergency

Prepared by: THERESA M. KIRK Date of Review: 7/27/2012

In responding to the following questions, please use additional sheets as necessary.

Key Participants:

NAME	JOB TITLE	ROLE IN EMERGENCY
THERESA M. KIRK	EXECUTIVE DIRECTOR	
LUCY A. SUCHY	LOBBYIST REGISTRAR	

Please provide a detailed summary of your Agency/Commission's role in responding to the state of emergency.

SEE ATTACHED



**AFTER ACTION REVIEW  
WEST VIRGINIA ETHICS COMMISSION**

On Monday, July 2, 2012, the undersigned, Theresa M. Kirk, C. Joan Parker, General Counsel, and Lucy Suchy, Lobbyist Registrar, reported to work. On that day, limited calls were received at the Ethics Commission. No callers sought guidance on matters related to the emergency. Later in the week we received an inquiry from a local government (county) agency relating to purchases made during the State of Emergency.

In hindsight, the greatest challenge presented was the lack of internet access, and phone service, including landlines and cell phone service, to communicate with employees about whether they should report to work. While the State may have posted information providing guidance to employees about reporting to work, for future emergencies, it may be a good idea to put State workers on notice that messages relating to whether they should report to work will be available on the State's website. That way, either the employee, directly or via a family member who has access to the internet, may ascertain whether they should in fact report to work.

*Theresa M. Kirk 7/27/2012*

Theresa M. Kirk  
Executive Director  
West Virginia Ethics Commission